



TOWN OF MONROE

PARKS & RECREATION DEPARTMENT

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Director of Parks & Recreation
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JOB DESCRIPTION

Job Title:

Park Maintainer II

Reports To:

May report to Parks Maintenance Supervisor, Parks Maintainer, Parks Maintainer III

Department:

Parks & Recreation

Union Affiliation:

N/A

FLSA Classification:

Non Exempt (Seasonal)

DESCRIPTION

I. **Job Summary**

Maintain landscaping and cleanliness of the Town of Monroe's public recreational facilities.

II. **Essential Duties and Responsibilities**

- Operate grass cutting and other motorized landscaping equipment including on and off-road vehicles.
- Clean and disinfect bathhouses, restrooms and buildings.
- Clean beach and pool area, vacuum pool.
- Maintain ball diamonds and park grounds.
- Perform general park maintenance (cleaning, painting, picking up debris, etc.).
- Perform other duties as necessary to maintain park buildings and all grounds under Department's jurisdiction.

III. Minimum Qualifications

- A. Education: N/A
- B. Experience: Minimum age of 18 years or age or older. At least 3 months prior paid experience with lawn cutting and trimming landscaping equipment, preferably with the Town of Monroe.
- C. Skills and Abilities: Must hold valid drivers license and have ability to operate a standard transmission vehicle. Sufficient mechanical knowledge required to make minor repairs on landscaping equipment. Willingness to work as part of a team, with flexibility to do whatever is required.

IV. Physical Requirements

Outdoor work during the summer season, including nights and weekends, with minimal time off.

V. Work Environment

Primarily outdoor work during the summer months.