



**Monroe Parks and Recreation**  
Wolfe Park · Chalk Hill · Masuk Pool · Lake Zoar

Parks and Recreation Department  
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**Frank Cooper**  
Director

**Russ Tice**  
Park Maintenance Supervisor

**Kelly Cunningham**  
Office Administrator

**Missy Orosz**  
Recreation Supervisor

## **JOB DESCRIPTION**

- Position:** HEAD LIFEGUARD
- Salary Range:** \$13.35 - \$15.85 per hour
- Work Week:** Rotating schedule with possibly up to 30-40 hours per week when aquatic areas operate on a full time schedule.
- Work Locations:**
1. Wolfe Park
  2. Masuk Pool
- Supervision:** Directly responsible to the Recreation Supervisor and/or the Director of Parks and Recreation.
- Duties:**
1. Assist the Recreation Supervisor with the scheduling and training of all other lifeguards.
  2. Help to determine the opening and closing of aquatic areas in regards to weather or other health and safety issues, after 5:00 on weekdays [when working] and all other times on weekends.
  3. Supervise and evaluate lifeguard staff and aquatic operation.
  4. Conduct/participate in all pre and in season training sessions and/or rescue drills.
  5. Recommend purchases and monitor inventory of first aid, rescue and safety supplies and equipment.
  6. Teach multiple sessions of public swimming lessons and/or lifeguard training.
  7. Work a full lifeguard shift when scheduled and must be flexible to work weekends.
  8. Cover assigned areas of pool/beach and patrol locker rooms.
  9. Observe and monitor aquatic patrons enforcing all rules and regulations to minimize or eliminate accidents and hazardous situations.
  10. Perform water rescues and administer emergency first aid.
  11. Perform any other duties which are necessary to operate and/or maintain the Department's facilities.
- Qualifications:**
1. Minimum of 18 years of age, but preferably 21 years of age and older.
  2. Must hold a current American Red Cross Lifeguarding/First Aid/CPR/AED certification AND American Red Cross WSI certification AND exhibit considerable proficiency in the above at pre-season water tests in the pool and lake to qualify for employment once the job is offered.
  3. Instructor/Trainer certifications in areas above preferred but not necessary.
  4. Must have been employed as lifeguard at least one season by the Monroe Parks and Recreation Department at the Lifeguard II level and preferably one season at the Lifeguard III level.
  5. Possess satisfactory eyesight, hearing, physical condition, strength, agility, maturity, judgment and leadership qualities to perform duties above.
  6. Willingness to work as part of a team, with flexibility to do whatever is required.
  7. Availability to work the summer season, including nights and weekends, requiring minimal time off, if any.